

ERBAND

Elk River Band Boosters Committee Meeting – Minutes	<i>Tuesday, June 5, 2018</i> <i>ERHS Band Room – 6:30 - 8:00 pm</i>
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1. TinaMarie Simmonds called the meeting to order at 6:34 pm.
2. **Approval of Minutes:** TinaMarie Simmonds motioned to approve the minutes from the 5/10/18 meeting, the motion was seconded by Kristina Nowotny and approved on a voice vote.
3. **Booster Board Ballot**
 - There were 15 votes, all for the positions as nominated. There were no write-in votes. The approved 2018-2019 Board is:
 - President: TinaMarie Simmonds
 - Vice President: Jennifer Darnell
 - Treasurer/General Account: Vicki Bentz
 - Treasurer/Student Accounts: Gina Finical
 - Secretary: Kim Morin
 - Member-at-Large: Kristina Nowotny
 - Fundraising: Gina Finical & OPEN
 - Concert Attire: OPEN
 - Social Media/Technology Coordinator: OPEN
 - Volunteer Coordinator: OPEN
 - Since there isn't a coordinator for concert attire, we may not be able to offer this to students, which will mean that students need to provide their own clothing. Having consistent attire really improves the image of the band, as everyone has a different idea of of proper concert attire. There can be more than one person working with concert attire. The most crucial times are fitting everyone in the fall and then getting everything returned and cleaned in the spring. The Booster Board members may be able to rotate and help with the attire at events throughout the year.
 - Janet Heinen, Wendy Nelson and Shannon Sharp may be thinking about the concert attire position. They will be contacted again with the option of co-chairing the concert attire position.
 - Julie Olson offered to help in the fall with fitting at Bands Day.
 - Social Media/Technology Coordinator: Vicki Bentz did a great job filling in with social media coverage this year, but it really helps to have someone dedicated to this position. The Facebook live videos have been well-received and have many views.
4. **Concert Attire**
 - TinaMarie Simmonds will take the dresses and pep band jackets home for washing.
 - Tux jackets need to be dry cleaned. TinaMarie Simmonds will check on prices at local dry cleaners and will send out an email to board members when she has prices
 - Side note: the clothing closet is smelly, Febreze or an air freshener would be a good idea. Other storage options may be available that would allow more air circulation.

5. Recap of Events

● Spring Pops Concert 5/22/18

- There was some negativity from students about the length of the awards presentation. But after the banquet, it made more sense as they realized it gave them more time for the auction.
- The presentation of awards can be done more efficiently. Ideas:
 - Students come up row by row, say their name in the microphone, someone puts their medal on them, and then Mr. Rosner shakes their hand.
 - Students get their medal before they leave the stage after performance. If someone is not receiving a medal they can just go sit down.
- The senior banners were great and add a nice touch
 - Gina's friend has agreed to take the pictures again next year

● Valleyfair 5/25/18

- The day went very well and was a lot of fun. A lot of videos were taken, including many senior interviews.
- Idea for future: maybe go when the water park is open

● Band Banquet 5/30/18

- Everything went well, a good job was done getting a lot of prizes for the auction
- Send any pictures you have to Mr. Rosner. Vicki has a video of the auction.
- Band Bucks discussion:
 - The idea of a store where students could spend Band Bucks throughout the year has been brought up, but the feeling is that the kids like to save up their Band Bucks to use at the auction.
 - Maybe they could get a bonus, like a trinket or a Powerade, etc., when they reach certain levels (i.e. \$50 or \$100), but still keep their Band Bucks totals.
 - Band Bucks need to be used more throughout the year for incentives, i.e. a double Band Bucks bonus for the most ticket sales for things like the waffle breakfast or Swing Dance.
 - Make the Band Bucks program really transparent, i.e. "if you do (this), you get (this)".

● StarFest 6/1/18

- The game show theme worked well, the hosts were fantastic!
- There were 9 acts, which is down a bit, finding talent this year was difficult
- Because there were fewer acts, fewer people attended, meaning we didn't take in much money. Next year we will need to look closely to see if holding the event makes sense.

6. Review of Upcoming Events

● Graduation--6/8/18

- We need 85-90 bottles of water, which will be put on their chairs.
- We will use folding chairs and will bring in stands, this will make take down easier.
- Call time is 5:45

7. Fundraising Update: Gina Finical & Julie Olson

- The Schwan's fundraiser is set-up to run 6/15-7/15/18, a lot of kids from both ER and Zimmerman are participating.
- Gina Finical has done research for fundraisers for next year: salsa, cookie dough that does not need to be frozen, nuts, spices, seasonings and mixes, calendars

8. Treasurers' Reports

- Student Accounts: Vicki Bentz

- Flower fundraiser money has been deposited. Printed report was distributed to members (attached to these minutes).
- General Admin Account: Bonnie MacArthur was not present, but printed report was distributed to members and is attached to these minutes
 - TinaMarie Simmonds motioned to move \$4,300 from the general fund to committed funds for equipment. Kim Morin seconded the motion and it was approved by a unanimous voice vote.
 - Some of the wish list items for next year: an upright bass (~\$3,000), 2 amps (~\$500/each)
 - It was recommended that we have an annual budget. Vicki Bentz committed to start the fall with a budget.
 - All of the signers need to be updated on both bank accounts.

9. Other Items

- Bands Days 8/21, 8/22 & 8/23/18
 - The evening parents meeting will be on 8/23/18
 - Mr. Rosner would like to hire clinicians to come during the daytime rehearsals
- Band Booster Meeting Schedule
 - Wednesday, July 18
 - Sunday, August 12
 - Thursday, September 13
 - Thursday, October 11
 - Thursday, November 8
 - Thursday, December 6
 - Thursday, January 10
 - Thursday, February 7
 - Thursday, March 14
 - Thursday, April 18
 - Thursday, May 9
 - Tuesday, June 4
- ER Band website: Gina Finical will update the page if she can get the password.

10. Meeting was adjourned at 7:53 pm

2018-2019 Current Board:

- TinaMarie Simmonds, President
- Jennifer Darnell, Vice President
- Vicki Bentz, General Accounting
- Gina Finical, Student Accounts
- Kim Morin, Secretary
- OPEN, Concert Attire
- Gina Finical & OPEN, Fundraising
- Kristina Nowotny, Member at Large
- OPEN, Social Media/Technology Coordinator

ELK RIVER SENIOR HIGH BAND BOOSTER FINANCIAL REPORT May 2018

FISCAL YEAR TO DATE 2017/2018
5/31/2018

BALANCE

Booster Activity

Balance Forward \$ 28,311.41

Income

May 2018 Interest \$ 0.63
Student Accounts - Eau Claire/Orlando \$ 370.00
Swing Dance Tickets (\$120); HS Clinician Fees (\$150),
Swing Dance - Culvers (\$308) \$ 578.00

Total Income \$ 948.63

Expenses

Instrumentalist Awards - Jazz, Sousa \$ 144.00
John Rosner - Exp. Reimb. Eau Claire Jazz Fest Hotel
and Expenses \$ 3,236.36
Voigt Bus Company - Trans. Eau Claire Jazz Fest \$ 2,489.00
NSF Check \$170 + \$4 bank charge \$ 174.00
Noel Spence - Refund of Orlando Trip Deposit \$ 100.00
State of Minnesota - Annual Report \$ 25.00
Do All Printing - Senior Banners \$ 550.00
Tina Simmonds - Exp. Reimb. Concert Cookies, Balloons \$ 173.80
Lisa Rolfes - Exp. Reimb. Band Banquet Cakes \$ 37.98
John Rosner - Exp. Reimb. Crown Awards/Office Max \$ 196.29
Super Bowl - Band Banquet \$ 1,160.00
Julie Olson - Exp Reimb. Band Banquet \$ 108.06

Total Expenses \$ 8,394.49

Committed Funds

Account Balance Fund \$ 1,000.00
Scholarships - 2017-2 (2@\$250 each) \$ 1,250.00
Wish List (Swing Dance Proceeds) \$ -
Wish List - Equipment \$ 582.00
Equipment Donation (from 728 Cadets) \$ -
Orlando 2019 Trip \$ 9,100.00

Total Committed Funds \$ 11,932.00

Balance Forward/Income/Expenses

\$20,865.55

Committed Funds

Checking Account Balance Less Committed Funds

\$ 8,933.55

**Elk River High School Band Booster Financial Report - Student Accounts 2017-2018
6/1/2018**

	Month	Year to Date
Balance forward	2026.74	4963.25
Additions:		
Fundraising		
-Fall Plants		278.16
-Coffee		468.68
-Candles		304.38
-Fudge		302.75
-Poinsettia		236.28
-Swing Dance		424.00
-Spring Plant Sale	462.50	
Interest	0.06	0.60
Total Additions:	462.56	2,477.35
Deductions:		
Purchases		
-General	10.00	109.99
- Band Night		179.00
-Ear Plugs		40.00
-Trips	617.29	1,211.70
Transfer Out	-	-
-Fmr Band Mbrs to GA		951.90
-Hawaii \$ Tfr to GA	-	3,086.00
Total Deductions:	627.29	5,578.59
Ending Balance	1,862.01	1,862.01